

## Partnership Board meeting in public

<b>Title of Paper</b>	Minutes of the 28 <sup>th</sup> November 2019 Partnership Board meeting in public		
<b>Agenda Item</b>	5	<b>Date of meeting</b>	27 <sup>th</sup> February 2020
<b>Exec Lead</b>	Roshan Patel, Chief Operating Officer, HIOW Partnership of CCGs		
<b>Author</b>	Leonora May, Governance and Committee Officer, HIOW Partnership of CCGs		

<b>Purpose</b>	For Decision	X
	To Ratify	
	To Discuss	
	To Note	

<b>Executive Summary</b>	
<p>The minutes of the Partnership Board meeting held in public on 28<sup>th</sup> November 2019 are presented for discussion and decision.</p>	
<b>Recommendations</b>	<p>The Partnership Board are asked to:</p> <ul style="list-style-type: none"> <li>• Consider whether the minutes of the meeting reflect an accurate record and, if so, to approve them.</li> </ul>

**Partnership Board\* Meeting (public)**  
**Thursday 28 November 2019 11:30, Ballroom, Northwood House, Ward**  
**Avenue, Cowes Isle of Wight PO31 8AZ**

**Members present**

**Present**

Peter Cruttenden**	Chair of the Partnership Board, HIOW Partnership of CCGs
Julia Barton	Executive Director of Quality and Nursing, HIOW Partnership of CCGs
David Chilvers	Clinical Chair, Fareham & Gosport
Ros Hartley	Executive Director of Strategy and Transformation, HIOW Partnership of CCGs
Michele Legg	Clinical Chair, Isle of Wight
Maggie Maclsaac	Chief Executive Officer, HIOW Partnership of CCGs
Roshan Patel	Chief Operating Officer, HIOW Partnership of CCGs
Barbara Rushton	Clinical Chair, South Eastern Hampshire
Sara Tiller	Managing Director, South Eastern Hampshire
Alison Smith	Managing Director, Isle of Wight
Fiona White	Executive Director of People and Development, HIOW Partnership of CCGs
Judy Venables	Non Executive Director for Governance, HIOW Partnership of CCGs
Carole Truman	Non Executive Director for Patient and Public Involvement, HIOW Partnership of CCGs
Ed Palfrey	Secondary Care Clinician, HIOW Partnership of CCGs
Jane Cole	Interim Director of Finance, HIOW Partnership of CCGs

**In attendance**

Andy Whitfield	Clinical Director, HIOW Partnership of CCGs
Emma McKinney	Director of Communications and Engagement, HIOW Partnership of CCGs
Kevin Gardner	Chief Executive, Solent Mind
Jean Roberts- Jones	Chief Executive, One Community
Tim Houghton	Chief Executive, Community First
Julie Amies	Chief Executive, Energise Me
David Seabrooke	Senior Governance Advisor, HIOW Partnership of CCGs
Leonora May ( <i>minutes</i> )	Governance and Committee Officer, HIOW Partnership of CCGs

**Apologies**

Emma Boswell	Executive Director of Quality and Nursing, HIOW Partnership of CCGs
Ruth Colburn Jackson	Managing Director, North East Hampshire and Farnham CCG
Peter Bibawy	Clinical Chair, North East Hampshire and Farnham CCG
Alison Edgington	Director of Delivery, HIOW Partnership of CCGs
Margaret Scott	Non Executive Director for Primary Care, HIOW Partnership of CCGs
Nicola Decker	Clinical Chair, North Hampshire CCG

**1. Welcome and introductions**

The Chair welcomed members, attendees and members of the public to the meeting. Apologies were noted as above and the meeting was declared as quorate.

**2. Register of Interests**

The register of interests was noted and members and attendees confirmed that it was correct.

### 3. Isle of Wight- 'Our Year so far'

The Managing Director and the Clinical Chair, Isle of Wight CCG gave a presentation to the Partnership Board and to members of the public outlining progress made and challenges faced in the year to date. Highlights from the presentation included:

- **The Isle of Wight Health and Care Sustainability Plan**
- **Case for change-** demand for care services on the Isle of Wight is predominantly driven by 5% of service users requiring 36% of resource; Isle of Wight Trust Mental Health Services had the highest adult rate of admissions and the lowest Mental Health adult length of stay in the country
- **The independent Clinical Review** highlighted three challenges- Management and metrics; Systems and processes; Leadership, Capabilities and Behaviour
- **Future vision-** "people will live healthy and independent lives"
- **Primary and Community Care-** Primary Care Network project; Problematic Polypharmacy; POD for Care Homes service; Isle of Wight Pharmacy First Minor Ailments Scheme; Isle of Wight Urgent Supply service
- **The Isle of Wight Practices-** Carisbrooke and Dower House merger; Ventnor Medical Centre and Grove House merger; Sandown Health Centre and Shanklin Medical Centre merger
- **Beech Grove surgery-** Had handed back their contract for providing GP services at both Brading and Lake sites from 31<sup>st</sup> March 2020. There had been an options appraisal to assess how safe Primary Care services could be delivered to the patients of Beech Grove. There had been a series of engagement events with patients, councillors and the Residents Association. At the Primary Care Commissioning Committee in Common meeting on 7<sup>th</sup> November 2019, it was agreed that the solution would be for all registered patients to be moved to other practices in a planned way
- **Mental Health Quality update-** the Mental Health Transformation Programme; Community Mental Health Team & Wellbeing service; Living Well with Dementia- Older Persons Mental Health; Isle of Wight and Mainland Mental Health Strategic Partnership

### 4. Questions from the public

Five members of the public were present at the meeting and the following questions were asked:

**Question:** Why don't Public Health have a seat on the Local Care Board?

**Answer:** Public Health had previously been invited and were unable to attend- the CCG communicate with them outside of the Local Care Board and they attend the Clinical Delivery Group and the Health and Wellbeing Board. There had recently been a recruitment process for a Director of Public Health for Hampshire and the Isle of Wight and there was an opportunity to reset connections.

**Question:** Are all of the Mental Health work streams in your presentation within the long term financial remit?

**Answer:** Mental Health on the Isle of Wight is a top priority as is focussing on financial sustainability and becoming more efficient. We are reinvesting money into community Mental Health services and there is lots of modelling behind this. It is important to note that we are in the first year of a three year journey which will lead us to becoming more financially and clinically sustainable.

**Question:** Why was the Shackleton Ward closed? Will it re open?

**Answer:** The Shackleton Ward was closed after the Care Quality Commission (CQC) raised concerns about the standard of care. Mental Health patients will be cared for in

the community in future. Once the Mental Health transformation has come to fruition, we will re assess what the need is.

#### **5. Minutes from the Partnership Board meeting in public held on 26 September 2019**

The minutes of the previous meeting were agreed as an accurate record.

#### **6. Action tracker and matters arising**

The Partnership Board noted the two actions rated as complete on the action tracker.

#### **7. Working with the Voluntary, Community and Social Enterprise (VCSE) Sector**

The Executive Director of Strategy and Transformation alongside the Chief Executives of Solent Mind, One Community, Community First and Energise Me gave a presentation to the Partnership Board which showcased existing examples of good practice against the previously agreed priorities and next steps in order to progress development.

Schemes already underway and making a difference included Social Prescribing in Whitehill and Bordon, Safe Haven Mind projects and an Age Concern 'hospital to home' initiative being run in Andover, Gosport, Alton and Petersfield. The examples of what had already been achieved were noted by the Board and it was agreed that in order to move further forward, the approach should be the CCGs and VCSE organisations working together as 'trusted partners'.

It was agreed that it would be helpful for VCSE colleagues to have one identified point of contact with the Partnership Board. This would help the CCGs and the VCSE sector to connect and understand each other well enough to identify gaps and for the schemes to have maximum impact.

The Board understood that small investments into the VCSE sector would have big impact. It was important to drive this forward quickly to start making the difference now whilst measuring the output.

The Chief Executive Officer re-emphasised the power of these small scale interventions and asked for an urgent mobilisation programme to apply these in alleviating the seasonal pressures currently being experienced. **Action:** Executive Director of Strategy and Transformation.

#### **The Partnership Board:**

- **Noted the previously agreed commitments against the priorities and principles made at the Partnership Board meeting on 25<sup>th</sup> April 2019, and**
- **Noted the examples of the existing schemes in place and making a difference across Hampshire and the Isle of Wight, and**
- **Agreed that a Strategic Plan would be produced for April 2020 to articulate how the HIOW Partnership of CCGs will work alongside Voluntary, Community and Social Enterprise Sector to deliver the agreed priorities.**

#### **8. Governing Body Assurance Framework**

The Governing Body Assurance Framework was presented to the Board to offer opportunity to review strategic risks against achieving objectives. The Partnership Board considered whether the risks were articulated correctly and the scores reflected the severity and likelihood.

It was noted that further refinement and development was required on the Governing Body Assurance Framework and that this would be a priority. **Action:** Director of Finance. The highest rated risk (currently rated 16) was that providers of commissioned services may be unable to meet constitutional targets and patients may not receive timely, effective, responsive and/ or high quality care and treatment. The Board noted the mitigating actions against this risk.

**The Partnership Board:**

- **Approved key risks as part of the Governing Body Framework, and**
- **Noted the controls and mitigations in place, and**
- **Noted that the Framework would undergo further refinement and development.**

**9. Emergency Planning, Response and Resilience (EPRR) Annual Report**

The Managing Director, Fareham & Gosport and South Eastern Hampshire presented the EPRR report to the Partnership Board to note how EPRR Corporate Responsibilities had been met and to be assured that the CCGs were compliant with relevant legislation and guidance. The HIOW Partnership of CCGs had been rated as substantially compliant by NHS England.

**The Partnership Board:**

- **Noted the Emergency Planning, Response and Resilience Annual Report 2019.**

It was agreed that the Strategic Director of Strategy and Transformation would complete a piece of work regarding climate change and assessing how environmentally friendly HIOW Partnership of CCGs were. **Action:** Executive Director of Strategy and Transformation.

**10. Quality, Performance and Finance update**

Quality- Partnering Health Limited had received a result of 'requires improvement' from a recent CQC inspection. This did not feature in the report but was noted that there was some quality work to be completed around this.

Portsmouth Hospitals Trust had been experiencing significant winter pressures with long ambulance delays at Queen Alexandra Hospital. South Central Ambulance Service and Portsmouth Hospitals Trust had been working closely together to keep patients safe- this was a top priority for the system. The system was under intense scrutiny from the regulator and work continued to minimise ambulance delays.

The Isle of Wight Trust was also experiencing significant winter pressures with holding high numbers of medically fit for discharge patients in departments. The Isle of Wight Trust was also under scrutiny from the regulator.

Finance- Financial plans had become more challenging as the year progressed. The CCGs were keen to meet control totals so they could receive quarter four Commissioner Support Fund- there was a risk of £7m linked to the potential loss of the quarter four Commissioner Support Fund. The North and Mid system was significantly challenged financially and a recovery plan would be developed.

**The Partnership Board:**

- **Noted the Quality, Finance and Performance updates.**

**11. Date of next meeting**

Meeting in public 27<sup>th</sup> February 2019 in North Hampshire

**The meeting closed at 13:40pm**

\*'The Partnership Board' is the name given to the Governing Bodies of Fareham and Gosport CCG, Isle of Wight CCG, North Hampshire CCG and South Eastern Hampshire CCG meeting as committees-in-common, together with representatives of the North East Hampshire and Farnham CCG Governing Body.

\*\*'Chair of the Partnership Board' includes the role of Convenor of the four Governing Bodies meeting as committees-in-common.

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