

PARTNERSHIP BOARD

Title of Paper	Report from Clinical Chairs: Actions since the 18 th July 2019 meeting		
Agenda Item	7	Date of meeting	26 September 2019
Exec Lead	Roshan Patel, Chief Operating Officer	Clinical Sponsor	David Chilvers, Clinical Chair NHS Fareham and Gosport CCG
Author	Abigail Eales, Head of Governance		

Purpose	For Decision	<input type="checkbox"/>
	To Ratify	<input checked="" type="checkbox"/>
	To Discuss	<input type="checkbox"/>
	To Note	<input checked="" type="checkbox"/>

Link to Strategic Objective	Linked to all Partnership objectives
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Executive Summary	
<p>This report outlines action taken by the Clinical Chairs on behalf of governing bodies since the last meeting of the Partnership Board on 18th July 2019 relating to:</p> <ol style="list-style-type: none"> NHS Fareham and Gosport CCG and NHS South Eastern Hampshire CCG (with NHS Portsmouth CCG) - Ratification of Wheelchair service procurement 	
Recommendations	That the Partnership Board note the action taken by the Clinical Chairs on behalf of the Governing Bodies and that they formally ratify these decisions.
Publication	Include on public website ✓

Report from Clinical Chairs: Actions since the 18th July 2019 meeting

Summary

This report sets out the key actions which have been taken by the Clinical Chairs since the last meeting of the Partnership Board* which took place on 18th July 2019 and asks the Partnership Board to formally ratify those actions.

This paper will:

- Provide the background and rationale to the actions taken by the Clinical Chairs
- Ask for formal ratification by the Partnership Board to ensure a robust audit trail for decision-making

Chairs' action 1. NHS Fareham and Gosport CCG and NHS South Eastern Hampshire CCG (with NHS Portsmouth CCG)- Ratification of wheelchair service procurement

Background

The contract for provision of wheelchair services for the above CCGs had also included NHS Southampton City CCG and NHS West Hampshire CCG. This contract ended on 31st March 2019 at which time NHS Fareham and Gosport CCG, NHS Portsmouth CCG and NHS South Eastern Hampshire CCG agreed a contract extension which was effectively a direct award to the incumbent provider, Millbrook Healthcare, for a period of 12 months to end on 31st March 2020. The remaining two CCGs agreed a 24-month extension to end on 31st March 2021.

Both groups of CCGs decided on different expiry dates due to differing priorities and agendas. For this reason, two separate procurement processes were agreed.

Wheelchair services, with assessment, supply and maintenance, come under the full force of EU Procurement regulations. An open process (i.e. no restriction on the number of bidders) was agreed on the basis that the risk of receiving more than five bids was minimal due to market knowledge and early engagement.

The process was managed through a Project Board by the South of England Procurement Services team in conjunction with the commissioning team from NHS South Eastern Hampshire CCG.

Based on the outcomes of the tender evaluation, concluded as part of the pre-determined evaluation criteria published in the tender documents, it was the recommendation of the Project Board to award a 5-year contract with 24 month optional extension period to: AJ Mobility Limited.

The annual contract award (excluding VAT) amounts to:

- NHS South Eastern Hampshire CCG £705,514
- NHS Fareham & Gosport CCG £705,514

These amounts are above those within the delegated spending limits, as set out in the Standing Financial Instructions for the CCGs, of the Accountable Officer, Chief Finance Officer and Managing Director of the CCG, so needed Governing Body level approval.

Due to the timescales involved in the process, including consideration of TUPE for staff, the Project Board work needed to conclude during August 2019. There were no Partnership Board meetings over August so the Clinical Chair for NHS Fareham and Gosport CCG and Clinical Chair for NHS South Eastern Hampshire CCG took Chairs' action to agree the recommendations of the Project Board on behalf of their governing bodies following conclusion of the robust procurement process.

Full details of the Project Board's recommendations have been made available to the Partnership Board in the private meeting papers but have not been made public due to commercially sensitive material contained within them.

NHS Portsmouth CCG's governing body have formally ratified the decision.

The Clinical Chairs now ask for the Partnership Board to formally ratify the decision. .

*The Partnership Board' is the name given to the Governing bodies of: Fareham and Gosport CCG, Isle of Wight CCG, North Hampshire CCG, South Eastern Hampshire CCG; meeting as committees in common; with members of North East Hampshire and Farnham CCG governing body.